



Creekside PTSA Board Meeting Agenda

Date: September 5, 2023, 10:00am - noon

Location: Katie Heady's home (1459 227th Ave. SE Sammamish)

VP Fundraising Report – Tai Kopczynski

1. Run through the timeline/to-do list for Otterthon
2. Delegate tasks as needed

Presidents Report - Amy Miller

1. Feedback from Principal Amy
2. PTSA Board Member training
 - a. Amy Miller – Legal requirements of a PTA completed
 - b. Christy Sharf – Treasurers Basics F302 course completed
 - c. Jaime Daniel – PTA Healthy Minds training completed 8-25-23
 - d. Katie Heady – F101 Advocacy and your PTA completed
 - e. Nikki Edwards - F103 Mastering Robert's Rules for Effective Meetings
3. Adobe Software
4. QR Code boards
5. Sponsorships
6. Student Council budget line

VP Volunteers Report – Jaime Daniel

1. Chair Call-In – Maria Twitchell (Popcorn Friday chair) – 11:00am
2. Open Chair positions: Family Science Night, Graphic Design, Legislative Rep and Sponsorship Chair
3. Talent Show chair filled (need to set a date and facility approval through ISD)



Creekside Elementary

PTSA[®]

everychild. one voice.[®]

4. Running Club chair filled (need Mrs. Smith to be faculty advisor)
5. Spelling Bee (need dates from chair and district approval - Beth)
6. Chess Club status (replace with another club?)
7. Chair Welcome event (date/time/location, chairs only, send invites)
8. Jaime to connect with Ashley/Malia on room parent meeting/staff appreciation expectations
9. Jaime to update bulletin in front of school to reflect current events – ideas?
10. First General Membership meeting – 9/14 at 8am Creekside Room 161 (email to go out the week of the meeting)
11. Halloween Bash – Food trucks (QT Mexican, Scooby Dogs, Seattle Pops), need insurance forms from vendors, Art Stations, Face painting, games, DJ, toy concessions – 10/27, 5:30-7:30pm

VP Communications Report – Swati Jain and Jenny Molumby

1. Review the communications role with the board, and call for content for the Creekside E-News

VP Membership Report – Grady Brumbaugh

1. Report on membership status
2. Delegate any membership drive ideas as needed

Treasurer's Report – Christy Sharf

1. Share Treasurer's report
2. Jaime to sign off on the bank report