



Creekside Elementary

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## Creekside PTSA Board Meeting Minutes

**Date:** November 7, 2023, started 10:00am- ended 12:00pm

**Location:** Katie Heady's home (1459 227<sup>th</sup> Ave. SE Sammamish)

**Attendance:** Amy Miller, Katie Heady, Jaime Daniel, Nikki Edwards, Tai Kopczynski, Swati Jain

### **Presidents Report - Amy Miller**

- Membership Drive
  - Current membership total is 248
  - Grady to complete membership directory and assign staff PTSA memberships
  - No candy raffle this year, discussed membership promotion for next year: offer free entrance to PTSA events for members only (otherwise \$10/family), send home PTSA membership cards
- PTSA/School Communication
  - Discussed whether the PTSA president could attend staff meetings to present our Otter-thon and event details directly to the staff
- ISD Food Bank Holiday Gift Drive
  - Amy Allison will send out a link to signup – Creekside message from the principal
  - Last day to donate gift cards is November 17<sup>th</sup>
- MLK Bookmark project
  - Students are coloring bookmarks to deliver to care homes in the area
  - Board members will collectively deliver them (Amy will reach out to board)
  - 5<sup>th</sup> grade service project for MLK in lieu of building a bench – Food Bank diaper collection? Discuss with Carrie Alexander

### **VP Communication Report - Swati Jain and Jenny Molumby**

- Communication Focus : Giving Thanks
  - "I am Grateful For" signage in the school (Amy will share details/images with Swati)
  - Communications for November
    - Thank the volunteers for clubs and events to date & promote STEM Night
    - Highlight our Otter-thon sponsors
    - Thank the faculty – PTSA liasons (Kim Goodman and Bree Russel), Alyssa



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### VP Volunteers Report – Jaime Daniel

- 6-7 teams currently, 3 in K-2, 4 in Grades 3-5, high participation this year
- Registration has begun, 2 teams have submitted reimbursement forms
- Tournament will be in March 2024
- Swati can add any successes to our communication once the teams are formed (Jaime will share the timeline)
- Creekside Garden – 5<sup>th</sup> grade is interested (connect with Carrie Alexander)
- Art Docent Costs as of 11/1/23: \$630 for paper/oil pastels, \$160 for clay
- Book Fair: 11/8 & 11/9 – Still need volunteers (Swati to message on the Remind App)
- Caring Through Sharing – Gift card box is in the office
- Halloween Bash Feedback – mostly positive and on budget, notes to add more trash cans for garbage next year (Green team to promote keeping our grounds clean), discussed the option of charging an entrance fee next year
- Influence the Choice representative – Swati Jain
- Nominating committee for 24/25 Board: Jaime, Tai and Jenny
  - Committed board positions: Jaime – VP Volunteers, Tai – VP Fundraising, Swati and Jenny – Co-VP Communications, Amy – VP Membership, Christy – Treasurer, Katie – Member at Large
  - Recruiting for President and Secretary, co-Treasurer?
  - Leads for the board : JoLee Liepman, Cassie Lee, Amanda Swenson and Stephanie Tracey
- STEM Night is April 25<sup>th</sup> – Swati to communicate need for volunteers

### VP Fundraising Report – Tai Kopczynski

- Christy to provide final numbers once matching dollars are made available (Benevity)
- Tai to send a follow-up email/reminder to families that committed to matching
- Katie is handling Otter-Thon class prizes/events
- Discussed Otter-Thon strategies for next year – start one week earlier, Fun Run idea, Fundraising Thermometer to show what events we raised enough money for, more publicity like signs, balloons etc., end of week celebration, bring back grade level large prize items, online auction (event parking spot), better engagement for older grades in terms of prizes, prize drawings for those that completed their matching, communication from the board directly instead of room parents (sent from the Creekside office)



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### Treasurer's Report – Christy Sharf

- For October 1-31, 2023
  - Beginning Balance Oct 1, 23      \$165,410.83
  - Deposits and Other Credits      \$71,055.20
  - Withdrawals and other Debits      \$4,500.51
  - Checks      \$2,882.56
  - Ending Balance Oct 31, 23      \$229,082.96